

## 7.5% Tax Change Guide

## **Heartland POS / MobileBytes**

Log into your HRPOS / MobileBytes Admin Portal

Navigate to Account Menu, then Taxes

Click on Sales Tax, sales tax programming will pop up on the right side

Change the Default Amount to 7.50

Click Save at the bottom, and then click the arrow pointing up at the top of your screen to publish changes to your POS

